**Entering the Classroom (in the morning and after recess & lunch)**

* Enter quietly
* Put items away in cubby or hang on hook
* Bring items you require for the day to your seat
* Begin your chosen activity right away

**Announcements**

* When an announcement comes on (morning announcements and throughout the day), stop whatever you are doing, stop talking and listen.

**Entering Late**

* It is expected that you arrive on time to school every day.
* If you arrive late, please get a late slip from Ms. Bird in the office, silently enter the classroom, put your late slip on Ms. Aragon’s desk and quickly get started on whatever activity we are doing

**Bathroom/Drinking Fountain Use**

* Bathrooms can be used throughout the day, but not 10 minutes before or after a break ie. Not 10 min before or after recess and lunch
* You must sign out on the clipboard by the door and sign in once you return
* Bathroom/Drinking Fountain can only be used during independent work (not during teacher instruction, discussions, etc.)
* Bring a water bottle to school

**Eating and Drinking in the Classroom**

* There will be some healthy snacks provided throughout the day. Those that didn’t have breakfast will have first dibs.
* Only healthy food is allowed to be eaten during school hours
* Only water and juice is allowed (no energy drinks, slurpees, pop, coffee, etc)

**Sharpening your Pencils/Getting a tissue**

* Only during independent work (not during teacher instruction, discussions, etc.)

**When you have a question/want to add to class discussion**

* If during a discussion, put your hand up and silently wait for the teacher to call on you
* If during independent work, ask three other students before asking the teacher

**Handing in Assignments**

* Hand in assignments into the inbox
* Make sure your name is on the top with today’s date
* Hand them in **on time** showing your best effort
* Check your name off the class list (for the correct assignment)

**Handing In Assignments Late**

* It is expected that you hand in your assignments on time
* If you fail to do so, you will stay during recess, lunch or after school until you finish the assignment

**Lining Up**

* Push in your chairs
* Line up in a single file line
* No talking

**Lunch Time**

* When Ms. Aragon dismisses you for lunch, get your lunch and sit in your seat, eat your lunch and quietly chat with the people around you
* Do not get out of your seat during the duration of lunch
* When the bell rings, throw away all of your garbage **in the bins in the hallway** and head outside. Make sure to bring everything, because the door will lock once everyone leaves.
* Lunch Monitors can leave at 12:05 pm to go to the monitor classroom

**Finishing Work Early**

* Do not disturb other people working, unless you are helping them
* Continue working on ongoing assignments in other subjects
* Log into Mathletics if there is an available iPad
* Quietly read or draw, do Sudoku, play a quiet game (cards, chess, etc)

**Classroom Jobs**

* Each student will be hired to do a specific classroom job for the duration of the year (which you will apply for). You will apply for the position and be shown exactly how the task is to be completed.

**Classroom Library/Silent Reading**

* The classroom library is there for your use. You may borrow any book, but you must have it signed out by the classroom library monitor. Please make sure to keep them in good condition for other students who want to read them.
* You are expected to have a novel/graphic novel in your cubby to read Monday-Thursday. Comics/Magazines etc. can be read on Friday

**Technology**

* If you are a self-manager, you are allowed to listen to music during independent work time, but always check with the teacher first.
* Personal technology may be used for class work after getting Ms. Aragon/Mr. Fremont’s permission
* If the teacher sees that you are using your personal technology for activities that are not school-related, it will be taken away after one warning. I will store it in a locked cabinet and you will get it back at the end of the day.
  + If this occurs three times, you will not be able to use your device during school hours for the remainder of the year

**Exiting the Building**

* Whenever you leave the school (recess, lunch, after school) from our classroom, always use the doors located just to the left of our classroom door (including fire drills etc)

**Packing Up**

* At 2:55 pm, you will begin packing up your supplies to leave
* Make sure your table area is completely clear (top and floor underneath)
* Stand by your desk until Mr. Fremont dismisses you

**Agendas**

* It is expected that you will bring in your agenda every day to school
* The agenda needs to be signed by a parent every night
* If you routinely have it signed, then you may be released from having to have it signed by a parent
* This will be part of your assessment

**Walking in the Hall**

* Walk directly behind the person in front of you
* Stay to the right hand side of the hallway
* Marshmallow feet
* No talking

**Carpet**

* No food or drinks are allowed on the carpet

**Supplies**

* If something is special to you, don’t bring it to school
* Please do not take anything off Ms. Aragon’s desk without asking permission first.

**If Ms. Aragon/Mr. Fremont is out of the classroom**

* Continue to work as normal and focus on your assignment

**Adults**

* Follow the directions of every adult in the school and treat them with the same respect you would give Ms. Aragon

**Consequences**

* If you made the choice not to follow the essential agreements and the procedures, you must accept the consequences
  + 1st consequence: Warning
  + 2nd consequence: Use one of the strategies we created to self-regulate your behaviour
  + 3rd consequence: 15 minutes after school and letter describing what essential agreement you broke is sent home to parents that needs to be signed by parent and returned to school the next day. If it does not come back the next day, Ms. Aragon will call your parent/guardian.